

Meeting held 5<sup>th</sup> August 2025  
Company Space @ Nottingham Playhouse, Wellington Circus, Nottingham NG1 5AF

**ACTION NOTES**

**Attendees**

Name	Initials	Organisation
Adam Pickering (member speaker)	AP	<a href="#">Green Hustle</a>
Andrew Quick	AQ	<a href="#">Nottingham Playhouse</a>
Anneli Judd	AJ	<a href="#">Notts Healthcare NHS Foundation Trust</a>
Caolan Gaffney	CG	<a href="#">Natural England</a>
Chloe Langley	CL	Nottingham City Council
Chris Pryke-Hendy	CPH	<a href="#">Nottingham Community Housing Association</a>
Clare Foster	CF	Nottingham City Council
David Kelly (guest speaker)	DK	Nottingham City Council
Emily Patrick	EP	<a href="#">Nottinghamshire Wildlife Trust</a>
Jorge Santana	JS	Nottingham City Council
Julian Marsh (member speaker)	JM	<a href="#">Nottingham Climate Assembly</a>
Kate Perrey	KP	Nottingham City Council
Laura Mayhew-Manchon	LM	<a href="#">Nottingham Trent University</a>
Lucelia Rodrigues	LR	<a href="#">University of Nottingham</a>
Mark Kirkwood	MK	<a href="#">littlefish</a>
Martin Land	ML	Nottingham City Council
Michael Gallagher	MG	<a href="#">East Midlands Combined County Authority</a>
Peter Saunders	PS	Nottingham City Council
Pratheesh Bellan	PB	Nottingham City Council
Rachel Smith	RS	<a href="#">Nottingham Growing Network</a>
Richard Barlow (chair)	RB	<a href="#">Browne Jacobson</a>
Roger Whittle	RW	Jigsaw 24
Sarah Ansari	SA	<a href="#">Sustrans</a>
Will James	WJ	<a href="#">ARUP</a>

## Action Notes

Item	Action
<b>Welcome, Introduction &amp; Housekeeping – Richard Barlow &amp; Andrew Quick, Nottingham Playhouse</b>	
<p><i>Introductions and venue housekeeping were given by RB and AQ</i></p> <p><b>New Members:</b></p> <ul style="list-style-type: none"> <li>Talie Smith, <a href="#">Mums for Lungs</a> (not present)</li> <li>Jo Birch, <a href="#">Natural England</a> (not present)</li> <li>Chris Pryke-Hendy, <a href="#">Nottingham Community Housing Association</a></li> <li>Martin Land, Nottingham City Council</li> </ul> <p><b>Apologies:</b></p> <ul style="list-style-type: none"> <li>Emily O'Donnell, University of Nottingham</li> <li>Sally Longford, Nottingham Climate Assembly</li> <li>Laura Armitage, Nottingham Community and Voluntary Service (NCVS)</li> <li>Catherine Mayhew, Nottinghamshire County Council</li> <li>Sarah Manton, Nottingham Open Spaces Forum</li> </ul>	
<b>Review Notes from Last Meeting (14/05/25)</b>	
Reviewed and all agreed.	
<b>Green Hustle Festival 2025 – Growing Together Recap (Adam Pickering, Green Hustle)</b>	
<p><i>AP played video and presented slides</i></p> <p>The Green Hustle was an excellent event this year.</p> <p><u>Questions / Discussion</u></p> <p>RB: Is there a date for next year? AP: Not yet but will be end of May weekend.</p>	
<b>UKSPF / Business Decarbonisation Grant (David Kelly, Nottingham City Council)</b>	
<p><i>DK presented slides</i></p> <p>This grant is an excellent means by which businesses can progress decarbonisation projects.</p> <p><u>Questions / Discussion</u></p> <ul style="list-style-type: none"> <li>SA: Is there any information on next year? DK: We will be looking to deliver this via EMCCA next year. LAEP has identified that we don't have great levers with businesses, so we are in conversation with them.</li> <li>SA: Will Local Green Skills be continued? RK: Also looking at delivery through EMCCA.</li> <li>JS: Are businesses owned by NCC applicable? RK: Actual ownership isn't important, the tenant is the applicant so it would be acceptable, we've previously worked with Nottingham Playhouse and Broadway Cinema. Providing the match comes from the applicant, they can use a grant secured from elsewhere.</li> </ul>	

<ul style="list-style-type: none"> <li>• MK: We rent office in city centre; how do you deal with landlords? RK: We wouldn't get involved but imagine most landlords will support as measures as they bring cost savings. RB: Not always, we've found many landlords are resistant to change. DK: Anything with at or below an EPC F cannot be let, therefore will become more appealing, would advise to make business case. MK: Ours is listed building. DK: Listed and protection areas, we would review for considerations but not necessarily a barrier.</li> <li>• MK (to group): If anyone has experience negotiating with landlords, please let me know.</li> <li>• RB: Have you considered using part of the fund for loans rather than grants? If we had this system, it could provide an ongoing fund for future projects. DK: Not easy, issue of people repaying loans, but haven't looked at it as local authority. MG: we are already looking at it at EMCCA, seeing if its viable.</li> <li>• CPH: Excluding maintenance and repairs, why does this not have greater uptake as many buildings would benefit? DK: Restrictions such as introducing glazing, improving windows are permissible. We offer it on a case-by-case basis, working with applicant to make it work. I am interested in carbon reductions, want a minimum of 245 kCO2 / £1,000.</li> <li>• SA: How do you communicate this to businesses? DK: Routes to market, Growth Hub, EMCCA, Chamber, NCC website, the universities, Medilink, social media. We get lots of promotion through chamber. SA: Aware of a small Sri Lankan shop that would benefit, how do you reach corner shops? DK: We've had a lot of interest from small corner shops, lots through word of mouth. Programme to work with minority business owners, we have someone within our team who is a business advisor working with this.</li> </ul>	
<b>Nottingham Climate Assembly Update (Julian Marsh, Nottingham Climate Assembly)</b>	
<p><i>JM provided verbal presentation</i></p> <ul style="list-style-type: none"> <li>• We now have 30 trained volunteers involved. There have now been 17 mini assemblies conducted, the latest mini assembly was with NTU, which saw over 65 attendees</li> <li>• Unfortunately, unsuccessful with lottery bid to fund sortition, talking to MG at EMCCA to find an alternative route</li> <li>• Please note that the Crowdfunder still open and accepting donations</li> <li>• It's been costed that the sortition and project management will be most expensive items</li> <li>• Despite these setbacks, we are committed to running main assembly late spring 2026</li> <li>• We've published online guidance for community groups, and NTU are writing papers about the mini assembly approach</li> </ul> <p><u>Questions / Discussion</u></p> <ul style="list-style-type: none"> <li>• RW: What's the definition of a mini assembly? JM: Minimum 25 people, run by local group, they choose the questions.</li> <li>• CPH: Do you need any support from people in the room? JM: Once we start planning in September yes, we will.</li> </ul>	
<b>Workshop: NGP Progress Review &amp; Forward Planning (Richard Barlow (chair) / All)</b>	
<p><i>RB led on workshop activity which asked members to split into three groups and to consider whether there is anything which NGP could be doing differently or better?</i></p> <p><b>Feedback from activity:</b></p> <p><u>Righthand Group</u></p> <ul style="list-style-type: none"> <li>• Introduce a NGP introduction pack for new members</li> </ul>	

<ul style="list-style-type: none"> <li>• Website: Publish slides of previous meetings, upcoming funding, significant upcoming meetings, events and consultations, data on CN28 progress</li> <li>• Create a digital chat space for members, through website or app</li> </ul> <p><u>Middle Group</u></p> <ul style="list-style-type: none"> <li>• Create space to promote what NGP have achieved; people need to understand why this group is successful</li> <li>• How much do people know we exist? We need to share and share more, to gain higher profile</li> </ul> <p><u>Lefthand Group</u></p> <ul style="list-style-type: none"> <li>• Need to define where have we come from to understand our future</li> <li>• Website: Add NGP Terms of Reference (ToR) and our vision</li> <li>• We are time and resource poor but experience and information rich</li> <li>• For better cross working, a shared google document could provide a directory of NGP members and other Group accessible text/documents.</li> </ul> <p><u>Summary from RB</u></p> <ul style="list-style-type: none"> <li>• Suggests we should listen to what the assembly outcomes are, and use those as a mandate for the partnership going forward</li> <li>• When we have used remote meetings, we did find we had more attendance</li> <li>• In 2023 we formed 5 task and finish groups, they still exist in some form but they aren't formally recognised in this group – should we be doing more with them?</li> <li>• How do we capture the amazing work of what all the members do? Difficult for us to capture from the centre.</li> </ul> <p><b><u>ACTION:</u></b> RB to circulate NGP ToR to members</p>	<p><b>RB/CF</b></p>
<p><b>Close / request for future venues and speakers, Richard Barlow (chair)</b></p>	
<p>Meeting closed at 12:03.</p>	

### Next Meeting

Date: Tuesday 4 November 2025

Time: 9:30 – 12:00

Location: The Boardroom, Dryden Enterprise Centre, Nottingham Trent University, Dryden St, Nottingham NG1 4FQ

### Further information

Website: <https://www.cn28.co.uk/get-involved/nottingham-green-partnership/>

Email: [climatechange@nottinghamcity.gov.uk](mailto:climatechange@nottinghamcity.gov.uk)